

Rochelle Park Board of Education  
Regular Meeting Minutes 7:00 P.M.  
August 20, 2019

- I. Call to Order
- II. Roll Call

Board Member	Present	Absent
Mr. Matt Trawinski, Vice President	X (7:05)	
Mr. Adib Abboud	X	
Ms. Christina Holz	X	
Mr. Scott Kral	X	
Mr. Gerard Sorrentino	X	
Ms. Layla Wuthrick		X
Mrs. Teresa Judge-Cravello, President	X	

Others Present:

- Dr. Richard Brockel, Interim Superintendent of Schools
- Mrs. Cheryl Jiosi, Business Administrator/Board Secretary
- Mrs. Cara Hurd, Director of Curriculum & Instruction
- Mr. Michael Alberta, Principal
- Mrs. Ellen Kobylarz, Board Recording Secretary

III. Pledge of Allegiance

IV. Open Public Meeting Act, Chapter 231,P.L. 1975 Announcement-by Board President

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that “The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests in discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the, The Record, and The Our Town, in accordance with Chapter 231,P.L. 1975”

V. Reports

- A. Presentation School Climate Survey- Dr. Samantha Coyle, Montclair State University  
Dr. Coyle gave an overview of the program she is working on at Montclair State University. The program focuses on school climate and how it relates to student success, which also has a bullying component.
- B. Interim Superintendent- Dr. Brockel expressed the following:
  - This is Dr. Brockel’s 50<sup>th</sup> year in education, and he couldn’t think of a better place to celebrate it.
  - Thanked the Building and Grounds department for their hard work over the summer adding that the building looks great.
  - The district will be starting a Superintendent Search Process during the upcoming year.
- C. Business Administrator Mrs. Jiosi expressed the following:
  - Audit has been completed, it’s in the finalization stage.
  - Currently she is checking to make sure all ordered supplies are in, and the teachers have what they need.

- Building and Grounds have been very busy doing all the needed cleaning and inspections needed to open the building. CST received a new rug; tech office was cleaned and repainted.
  - Tech Department has been in full swing updating the software, identifying obsolete equipment, adding a new system for reporting issues.
  - Latchkey will now have an early morning component along with the afterschool program that is running. Both will be extended up to 6<sup>th</sup> grade.
- D. Director of Curriculum and Instruction Mrs. Hurd expressed the following:
- Student schedules are in, teacher schedules are done just a few tweaks are needed. There was some discussion regarding the number of workshops and how they are funded as some of them are covered by grant monies.
- E. Principal – Mr. Alberta expressed the following:
- Introduction of New Staff – Mr. Alberta introduced new staff that were present for the meeting.
  - 6<sup>th</sup> Grade orientation would be held next Thursday; the summer mailing packet was due to go out this week.
  - On September 11<sup>th</sup>, the school will have a Patriot’s day, students and staff should wear red, white and blue. A moment of silence will be observed during morning announcements.
- F. PTO – no report
- G. Board Committees, as needed:
- Curriculum Ms. Holz reported that grades 6,7, & 8 would be split into 3 sections. 5<sup>th</sup> grade now have Chromebooks. The program Link it will again be used in the 2019/20 school year. Policy -The committee was looking at the Unpaid meal charges policy and that will appear on next weeks agenda for a first reading.
- Building & Grounds- Mr. Kral stated that the district is making good strides in safety. Mr. Trawinski gave a thumbs up to Rex and his crew for the great job they did getting the school ready to open. Other projects are continuing to move forward.
- G. Board Liaison:
- Municipality- Mrs. Judge Cravello mentioned that the town’s 9/11 ceremony will take place on 9/11 at the American Legion 7PM if anyone is interested in attending. She also thanked the B&G crew for the great job they did, and administration for getting the building ready to reopen.

#### VI. Public Comment (Agenda Items Only)

The Board of Education reserves the right to hold public comment on agenda items, at its discretion, at its regular monthly public meetings. Public comment will be limited to three minutes per person not to exceed 30 minutes. Citizens should give their name and address when recognized to speak.

No one from the public chose to speak

#### VII. Items for Board Action-Resolutions

##### Routine Matters Resolutions R1-R8

##### R1. Approval of Minutes

Be it resolved that the Rochelle Park Board of Education, upon the recommendation of the Interim Superintendent approves the minutes of the following meetings.

June 18, 2019 Regular Meeting and Executive Session

R2. Extended School Year

RESOLVED: on the recommendation of the Interim Superintendent, the Board of Education approve the following students for extended year programs during the summer 2019. ESY mandated by IEP:

Student ID	Placement	ESY Cost
15999	South Bergen Jointure Commission	\$3,600.00
18598	Cresskill Public School	\$4,399.00
15802	Cresskill Public School	\$5,125.50
100006	New Bridges -BCSS	\$7,800.00
0000088	Washington South-BCSS	\$7,800.00
18201	Pascack Hills High School	\$1,374.00
9707213628	Felician School for Exceptional Children	\$6,536.46

R3. Needs Assessment Pupils

RESOLVED: on the recommendation of the Interim Superintendent, the Board of Education approve the following services for student #22050 as per the IEP:

Evaluation: Central Auditory Processing Evaluation  
Provider: Speech and Hearing Associates  
Cost: \$585.00

R4. Curriculum Content

RESOLVED: on the recommendation of the Interim Superintendent, the Board of Education approves the revised Physical Education, Health and World Language Curriculum K-8 for implementation in the 2019-20 school year.

R5. Contracts

RESOLVED: on the recommendation of the Interim Superintendent, the Board of Education approves the Annual Contract between Bergen County Special Services School District and the Rochelle Park School District for the provision of Hospital Instruction for the 2019-2020 school year at a rate of \$65.00 per hour (not to exceed a maximum of ten hours in any given week), when services are required.

R6. Anti-Bullying Bill of Rights Act

RESOLVED: on the recommendation of the Interim Superintendent, the Board of Education approves the submission of the School Self-Assessment under the Anti Bullying Bill of Rights.

R7. 2019-2020 Goals

RESOLVED: on the recommendation of the Interim Superintendent, the Board of Education approves the final goals report as presented for the 2018-2019 school year.

R8. Obsolete Equipment

RESOLVED: on the recommendation of the Interim Superintendent, the Board of Education approves the use of Gov. deals for the disposal of obsolete equipment and potential sale of obsolete equipment.

R1-R8

Motion Ms. Holz, Second Mr. Trawinski

Roll Call 6-0

Motion Carried

Personnel Resolutions P1-P19

P1. Employment of Support Staff Members

RESOLVED: on the recommendation of the Interim Superintendent, the Board of Education approves the following list of substitutes for the positions named for the 2019-2020 school year at a rate of \$10.50 per hour.

Nalinikumari Balakrishnan- Sub Sp. Ed. Aide

Peggy Sue Iurato - Sub Sp. Ed. Aide

Hoda Ismail- Sub Sp. Ed. Aide

P2. Substitute Teachers

RESOLVED: on the recommendation of the Interim Superintendent, the Board of Education approves the following list of substitute teachers for the 2019-2020 school year at a rate of \$85.00 per day. \* indicates new.

Nalinikumari Balakrishnan

Benjamin Gordan

Kristina Gorgone

Jean Grater

Marian Hanna

Lauren Hemmerling

Robert Hoffman

Anna Hroncich

Hoda Ismail

Jessica Jacob\*

Peggy Sue Iurato

Rachel Medina

Mary Monnachio

Kerri Skutte

Heileen Vargas

P3. Substitute Nurse

RESOLVED: on the recommendation of the Interim Superintendent, the Board of Education approves the following list of substitute Nurses for the 2019-2020 school year at a rate of \$125.00 per day

Mary Monnachio

P4. Substitute Wages

RESOLVED: upon the recommendation of the Interim Superintendent, that the Board of Education approve the following substitute pay schedule for the 2019-2020 school year.

Substitute Teacher

\$85.00 per day

\$92.50 per day after 20 consecutive days of substituting in the same position

Substitute Nurse  
\$125.00 per day

Substitute Custodian  
\$14.00 per hour

P5. Professional Development

RESOLVED: upon the recommendation of the Interim Superintendent, that the Board of Education approve the participation of the person named at the following workshop/conference.

Name	Workshop/Conference	Date	Cost
O'Brien, J	Art Smart: Learning Exchange for K-8 Art Educators; (Grades K-8); 3/4/20		\$200
Barriento, L	Augmented Reality & Virtual Reality; (Grades 6-12); 10/30/19		\$200
Grossman, J	Augmented Reality & Virtual Reality; (Grades 6-12); 10/30/19		\$200
Sacco, N	Awakening Joy; (Grades Pre-K-12); 3/11/20		\$200
Calderone, J	Book Club: Close Reading through Collaboration and Conversation; (Grades 3-6); 2/28/20		\$200
Purcell, B	Book Club: Close Reading through Collaboration and Conversation; (Grades 3-6); 2/28/20		\$200
Horohoe, C	Brain Research and Implications for Teaching and Learning; (Grades Pre-K-12); 1/6/20		\$200
DiCori, J	Brain Research and Implications for Teaching and Learning; (Grades Pre-K-12); 1/6/20		\$200
Colucci, K	Brain Research and Implications for Teaching and Learning; (Grades Pre-K-12); 1/6/20		\$200
Cherello, L	Conferring in the Workshop Model; (Grades Pre-K-5); 2/25/20		\$200
Oliver, N	Conferring in the Workshop Model; (Grades Pre-K-5); 2/25/20		\$200
Barbieri, D	Demystifying Multisensory Reading Instruction; (Grades Pre-K-3 ); 4/2/20		\$200
Mallon, M	Digital Breakout and the 4 Cs; (Grades Pre-K-12); 10/15/19		\$200
Hughes, K	Digital Breakout and the 4 Cs; (Grades Pre-K-12); 10/15/19		\$200
Carney, S	Digital Breakout and the 4 Cs; (Grades Pre-K-12); 10/15/19		\$200
Hong, J	Digital Breakout and the 4 Cs; (Grades Pre-K-12); 10/15/19		\$200
Giglio, L	Digital Breakout and the 4 Cs; (Grades Pre-K-12); 10/15/19		\$200
Carney, S	Digital Breakout Design for Students; (Grades Pre-K-12); 11/13/19		\$200
Oliver, N	Dyslexia 101: 1/2 day session; (Grades K-8); 3/5/20		\$200
Kotwica, E	Executive Functioning: What Is It and What to Do When It's Not Working: 1/2 day session; (Grades Pre-K-8); 2/27/20		\$200
Giglio, L	Fill Your Toolbox! Ideas for the World Language Classroom; (Grades 6-12); 12/18/19		\$200
Gallagher, K	Finding the Right Approach: Part 1: Understanding Your Students Emotional Needs; Part 2: Recognizing Wellness and Emotional Health Among Educators; (Grades Pre-K-12); 3/2/2020 & 3/27/2020		\$200

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Roman, T	Finding the Right Approach: Part 1: Understanding Your Students Emotional Needs; Part 2: Recognizing Wellness and Emotional Health Among Educators; (Grades Pre-K-12); 3/2/2020 & 3/27/2020		\$200
Cahill, A	Finding the Right Approach: Part 1: Understanding Your Students Emotional Needs; Part 2: Recognizing Wellness and Emotional Health Among Educators; (Grades Pre-K-12); 3/2/2020 & 3/27/2020		\$200
Gutkowski, J	Finding the Right Approach: Part 1: Understanding Your Students Emotional Needs; Part 2: Recognizing Wellness and Emotional Health Among Educators; (Grades Pre-K-12); 3/2/2020 & 3/27/2020		\$200
McCormick, D	Finding the Right Approach: Part 1: Understanding Your Students Emotional Needs; Part 2: Recognizing Wellness and Emotional Health Among Educators; (Grades Pre-K-12); 3/2/2020 & 3/27/2020		\$200
Hernando, C	Finding the Right Approach: Part 1: Understanding Your Students Emotional Needs; Part 2: Recognizing Wellness and Emotional Health Among Educators; (Grades Pre-K-12); 3/2/2020 & 3/27/2020		\$200
Rainone, E	Finding the Right Approach: Part 1: Understanding Your Students Emotional Needs; Part 2: Recognizing Wellness and Emotional Health Among Educators; (Grades Pre-K-12); 3/2/2020 & 3/27/2020		\$200
Oliver, N	Fluency: The Bridge Between Word Recognition & Comprehension; (Grades K-3); 1/28/20		\$200
Johnson, D	Google Classroom 2: Developing Blended Learning Assignments; (Grades Pre-K-12); 12/12/19		\$200
Metcalfe, L	Google Classroom 2: Developing Blended Learning Assignments; (Grades Pre-K-12); 12/12/19		\$200
Johnson, D	Google Classroom; (Grades Pre-K-12); 10/24/19		\$200
Metcalfe, L	Google Classroom; (Grades Pre-K-12); 10/24/19		\$200
Purcell, B	Google Classroom; (Grades Pre-K-12); 10/24/19		\$200
McCormick, D	Google Classroom; (Grades Pre-K-12); 10/24/19		\$200
Dooley, K	Google Classroom; (Grades Pre-K-12); 10/24/19		\$200
Colucci, K	Google Quiz for Math; (Grades 6-12); 11/26/19		\$200
Hong, J	Google Quiz for Math; (Grades 6-12); 11/26/19		\$200
Raimondi, C	Google Quiz for Math; (Grades 6-12); 2/13/20		\$200
Dooley, K	Google Quiz for Math; (Grades 6-12); 2/13/20		\$200
O'Brien, J	Google Sheets & Forms: Beyond the Basics; (Grades Pre-K-12); 1/8/20		\$200
Barbieri, B	Making Math Matter; (Grades Pre-K-8); 3/27/20 & 4/17/20		\$200
Grossman, J	Making Social Studies Exciting: How to Create Engaging Lessons for All Learners; (Grades 6-12); 2/5/20		\$200
Cherello, L	Personalized Learning and Student Choice in the Classroom; (Grades Pre-K-12); 11/18/19		\$200
Fernandes, S	Pre-K and K Teachers Unite!; (Grades Pre-K & Kindergarten); 3/3/20		\$200
Sparaga, A	Pre-K and K Teachers Unite!; (Grades Pre-K & Kindergarten); 3/3/20		\$200

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Hani, J	Pre-K and K Teachers Unite!; (Grades Pre-K & Kindergarten); 3/3/20		\$200
Jacobus, A	Socratic Seminar: A Strategy for Close Reading & Collaborative Discussion; (Grades 6-12);	10/21/19	\$200
Leccese, M	STEAMing Ahead with Hands-On Learning; (Grades 5-8);	1/16/20	\$200
Hilla, A	STEAMing Ahead with Hands-On Learning; (Grades 5-8);	1/16/20	\$200
Hughes, K	STEAMing Ahead with Hands-On Learning; (Grades K-4);	12/5/19	\$200
Kotwica, E	Supporting Students with Neurodevelopmental Disorders (NDD) in Inclusive Educational Context; (Grades Pre-K-12);	1/13/2020 & 1/27/2020	\$200
DiCori, D	Supporting Students with Neurodevelopmental Disorders (NDD) in Inclusive Educational Context; (Grades Pre-K-12);	1/13/2020 & 1/27/2020	\$200
Gallagher, K	Supporting Wellness and Mental Health; (Grades Pre-K-12);	11/14/19	\$400
O'Brien, J	Supporting Wellness and Mental Health; (Grades Pre-K-12);	11/14/19	\$400
Roman, T	Supporting Wellness and Mental Health; (Grades Pre-K-12);	11/14/19	\$400
Gutkowski, J	Supporting Wellness and Mental Health; (Grades Pre-K-12);	11/14/19	\$400
Cahill, A	Supporting Wellness and Mental Health; (Grades Pre-K-12);	11/14/19	\$400
Sacco, N	Teaching with Multiculturalism and Diversity in Mind; (Grades Pre-K-12);	11/15/19	\$200
Fletcher, F	Teaching with Multiculturalism and Diversity in Mind; (Grades Pre-K-12);	11/15/19	\$200
Barriento, L	Twitter for Education Professionals; (Grades Pre-K-12);	12/13/19	\$200
Fletcher, L	Using Independent Reading to Drive Literacy Instruction (formerly titled Incorporating Student Choice & Book Clubs into the Independent Reading Model); (Grades 6-12);	3/16/20	\$200
Sparaga, A	Writing Workshop Teacher Toolkits!; (Grades K-2);	3/12/20	\$200
Fernandes, S	Writing Workshop Teacher Toolkits!; (Grades K-2);	3/12/20	\$200
Hani, J	Writing Workshop Teacher Toolkits!; (Grades K-2);	3/12/20	\$200
Hilla, A	Writing Workshop Teacher Toolkits!; (Grades K-2);	3/12/20	\$200
Kobylarz, E	Regional Training Session for District Certification Staff	8/14/2019	\$.00
Alberta, M	2019 FEA/NJPSA Fall Conference	10/17 & 18/19	\$292
Jiosi, C	Facilities Training	8/15/19	\$00
Jiosi, C	Negotiations- Start to Finish	8/6/2019	\$100
Lahullier, S	Facilities Training	8/15/2019	.00
Leka, R	Facilities Training	8/15/2019	.00
Jiosi, C	BCASBO Monthly Meetings	9/19,10/17, 11/19,12/6, 1/16,2/20, 3/18,4/15, 5/21,6/12.	.00
Lahullier, S	Public School Purchasing	10/9 &10/16	\$453
O'Brien, J	Art Educators of NJ	10/5-7/19	\$185

Jiosi, C	Updating your Long Range Facility Plan	8/22/2019	.00
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P6. Tuition Reimbursement

RESOLVED upon the recommendation of the Interim Superintendent, that the Board of Education amends the tuition reimbursement for Allison Sherry for the 2018-2019 school year to read \$1,915.46

P7. Appointment

RESOLVED : on the recommendation of the Interim Superintendent, applications be submitted to the County Superintendent of Schools in accordance with the revised statute N.J.S.A. 18A; 6-7.1 et.seq. requesting authorization for emergent hiring pending completion of Criminal History Check for the following individual for the reason indicated and on the recommendation of the Interim Superintendent, that the Board of Education appoints Kristine Berta to the position of Teacher September 1, 2019 until June 30, 2020 on BA Step 1\* at a salary of \$ 50,830.00\*. Salary and/or Step to be adjusted upon approval of the 2019/2020 contract

P8. Appointment

RESOLVED : on the recommendation of the Interim Superintendent, applications be submitted to the County Superintendent of Schools in accordance with the revised statute N.J.S.A. 18A; 6-7.1 et.seq. requesting authorization for emergent hiring pending completion of Criminal History Check for the following individual for the reason indicated and on the recommendation of the Interim Superintendent, that the Board of Education appoints Kaitlyn Leithauser to the position of .8 Occupational Therapist September 1, 2019 until June 30, 2020 on MA Step 1\* at a salary of \$ 59,580.\*( prorated). \*Salary and/or Step to be adjusted upon approval of the 2019/2020 contract

P9. Appointment

RESOLVED : on the recommendation of the Interim Superintendent, applications be submitted to the County Superintendent of Schools in accordance with the revised statute N.J.S.A. 18A; 6-7.1 et.seq. requesting authorization for emergent hiring pending completion of Criminal History Check for the following individual for the reason indicated and on the recommendation of the Interim Superintendent, that the Board of Education appoints Justin Kemp to the position of Instrumental Music Teacher September 1, 2019 until June 30, 2020 on BA Step 2\* at a salary of \$ 51,330.00\*. \*Salary and/or Step to be adjusted upon approval of the 2019/2020 contract

P10. Summer Custodial Help

RESOLVED: upon the recommendation of the Interim Superintendent that the Rochelle Park Board of Education approve the following individuals as summer custodial help at a rate of \$14.00 per hour June 21, 2019 to September 6, 2019.

Giovanni Morel

P11. Custodial Appointment

RESOLVED : on the recommendation of the Interim Superintendent, that the Board of Education appoints Awad Hamed to the position of Custodian August 1, 2019 until June 30, 2020 on Step 6\* at a salary of \$ 44,891.00\*. \*Salary and/or Step to be adjusted upon approval of the 2019/2020 contract

P12. Resignation

RESOLVED: that upon recommendation of the Interim Superintendent the Board of Education accept with regret Christina Durcan's resignation letter dated July 1, 2019 from the Rochelle Park



School District effective September 1, 2019. We wish her much luck and happiness in her future endeavors.

P13. Breakfast Duty

RESOLVED: that upon recommendation of the Interim Superintendent the Board of Education approves the appointment of the following personnel on a rotating basis for the 2019-2020 breakfast supervision at a rate of \$18.00 per session.

Laurel Barriento	Meaghan Mallon
Andrea Cahill	Jen O'Brien (PE)
Lauren Cherello	Jen O'Brien (Art)
Kaitlin Gallagher	Elaine Rainone
Krystle Hughes	Sam Ramirez
Emily Kotwica	Theresa Roman
Maria Leccese	Cara Serpineto
Ellen Lender	Allison Sherry
	Allison Sparaga

P14. Latchkey Personnel Appointments

RESOLVED: on the recommendation of the Superintendent, that the Board of Education approves the following appointments for the Latchkey positions for the 2019-2020 school year.

Ms. D. Johnson-Latchkey Coordinator/ Teacher in Charge  
Daniela Barbieri- Teacher in Charge  
Cathy Hernando - Teacher in Charge / Lead Teacher  
Elaine Rainone -Teacher in Charge/Lead Teacher  
Mari Zambrano -Lead Teacher  
Andrea Cahill -Lead Teacher  
Jennifer Pinto -Lead Teacher (part time)

Cara Serpineto -Homework Teacher  
Stephanie Fernandes -Homework Teacher  
Debbie Pinto - Latchkey Aide  
Lorraine Jakubik -Latchkey Aide  
Vilma Barrios -Latchkey Aide  
Krista Fuchs -Latchkey Aide  
Nancy Gomez -Latchkey Aide  
Colleen Gerber-Latchkey Aide

P15. Latchkey Salaries

RESOLVED: that, upon the recommendation of the Interim Superintendent of Schools, the Rochelle Park Board of Education approves the following rates for the 2019-2020 school year for the Latchkey program:

Latchkey Teacher in Charge \$25.00 per hour  
Latchkey Teacher \$22.00 per hour  
Latchkey Homework Helper \$22.00 per hour  
Latchkey Aide \$19.80 per hour

P16. Extra-Curricular Positions

RESOLVED: on the recommendation of the Interim Superintendent, that the Board of Education appoint the following personnel to the listed extra-curricular positions for the 2019-2020 school year with stipends as per Schedule E of the master contract to be adjusted upon approval of the 2019/2020 contract:

Baseball Coach - Sam Ramirez  
Assistant Baseball Coach - Jeff Grossman  
Chorus Director - Angel Baker  
Chorus Accompanist- Lisa Fletcher  
Geography Bee - Jeff Grossman  
Spelling Bee – Lauren Metcalfe  
Computer Club - Sue Carney  
Student Tutorial - Emily Kotwica, Nicoletta Sacco  
Gymnastics Coach -- Sam Ramirez  
Indoor/Outdoor Soccer -- Sam Ramirez  
Newspaper -- Jen O'Brien - Art  
Assistant Softball Coach -- Laurel Barriento  
Yearbook Advisor - Sue Carney  
Eighth Grade Advisor - Elaine Rainone  
Art Club Advisor - Jen O'Brien - Art  
Spring Musical Chorus Director - Angel Baker  
Spring Musical Stage Director - Angel Baker & Jen O'Brien Art (Co-Directors)  
Spring Musical Play Scene Designer - Jen O'Brien - Art  
Spring Musical Accompanist- Lisa Fletcher

P17. Business Administrator Appointment

BE IT RESOLVED that the Rochelle Park Board of Education (hereinafter referred to as the "Board") appoints Cheryl Jiosi as the Business Administrator/Board Secretary for the Rochelle Park School District (hereinafter referred to as the "District") for the period beginning on July 1, 2019 through June 30, 2020 at a salary of \$103,000; and

BE IT FURTHER RESOLVED that this Employment Agreement has been submitted to and approved by the Interim Executive County Superintendent, according to standards adopted by the Commissioner of Education, pursuant to N.J.S.A. 18A:7-8(j).

BE IT FURTHER RESOLVED that the Board approves the Employment Agreement with Cheryl Jiosi for the position Business Administrator/Board Secretary for the foregoing period of appointment, which Employment Agreement is attached to this Resolution and made a part hereof.

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President and the Board Secretary to execute, on behalf of the Board, the Employment Agreement by and between the Board and Cheryl Jiosi.

P18. Unpaid Leave

RESOLVED: on the recommendation of the Interim Superintendent, that the Board of Education approve a six day unpaid leave from Sept 27, 2019-October 4, 2019 at the request of employee #10054 for personal reasons.

P19. Resignation

RESOLVED: that upon recommendation of the Interim Superintendent the Board of Education accept with regret Deborah Pallouras' resignation letter dated August 19, 2019 from the Rochelle

Park School District effective immediately. We wish her much luck and happiness in her future endeavors.

P1-P19

Motion Mr. Abboud, Second Mr. Kral  
Roll Call 6-0  
Motion Carried

Finance Resolutions F1-F33

F1. PAYMENT OF GOODS AND SERVICES

RESOLVED: upon the recommendation of the Interim Superintendent that the Rochelle Park Board of Education approve a second June Bill List as presented

A. General Funds- Fund 10& 11	\$939,414.22
B. Federal Grant – Fund 20	\$3,809.92
C. Referendum Account-Fund 30	\$4,660.85
D, Cafeteria- Fund 60	\$33,976.78
E. Afterschool Program- Fund 61	\$28,087.58
TOTAL PAYMENTS FOR June	
TOTAL DISBURSEMENTS	\$1,009,949.35

ATTACHEMENT 1

F2. PAYMENT OF GOODS AND SERVICES

RESOLVED: upon the recommendation of the Interim Superintendent that the Rochelle Park Board of Education approve the July 1, 2019- August 16, 2019 Bill List as presented

A. General Funds- Fund 10& 11	\$36,996.48
B. Federal Grant – Fund 20	\$5,795.00
C. Referendum Account-Fund 30	.00
D, Cafeteria- Fund 60	.00
E. Afterschool Program- Fund 61	\$2,106.55
TOTAL PAYMENTS FOR July	
TOTAL DISBURSEMENTS	\$354,898.03

ATTACHEMENT 2

F3. Monthly Budgetary Line Item Status Certifications

RESOLVED, that the Board Secretary for the Rochelle Park Board of Education certified that pursuant to NJAC 6A:23-2.11 9c) 3, as of May, 2019 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11 (a): and

FURTHER BE IT RESOLVED, that the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2-11 c) 4 that after review of the board secretary’s and treasurer’s monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23-2.11 (b).

F4. Secretary & Treasurer’s Reports

RESOLVED, that the Rochelle Park Board of Education accepts the Board Secretary’s and Treasurer’s Financial Reports for the month of May 2019.

F5. Transfers

RESOLVED, that the Rochelle Park Board of Education approves the line item transfers May 2019.

F6. Monthly Budgetary Line Item Status Certifications

RESOLVED, that the Board Secretary for the Rochelle Park Board of Education certified that pursuant to NJAC 6A:23-2.11 9c) 3, as of June, 2019 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11 (a): and

FURTHER BE IT RESOLVED, that the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2-11 c) 4 that after review of the board secretary's and treasurer's monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23-2.11 (b).

F7. Secretary & Treasurer's Reports

RESOLVED, that the Rochelle Park Board of Education accepts the Board Secretary's and Treasurer's Financial Reports for the month of June 2019.

F8. Transfers

RESOLVED, that the Rochelle Park Board of Education approves the line item transfers June 2019.

F9. Check Run

Be it resolved that the Rochelle Park Board of Education, upon the recommendation of the Interim Superintendent, Authorizes a check run for the month of August 2019 with the amounts to be approved at the September 2019 meeting.

F10. Payroll Authorization

RESOLVED: on the recommendation of the Interim Superintendent, the Board of Education approves the payroll for July 2019 as follows:

July 2019	
Fund Gross Payroll	
Fund 10	186,188.31
Fund 20	-
Fund 61	-
Fund 62	4,779.00
Total	190,967.31

F11. RESOLVED: on the recommendation of the Interim Superintendent, the Board of Education approves the payroll for June 2019 as follows:

June 2019	
Fund Gross Payroll	
Fund 10	603,935.99
Fund 20	4,518.50
Fund 61	26,438.32
Fund 62	

Total	634,892.81
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F12. June 2019 Transfer- County Approval

RESOLVED: upon the recommendation of the Interim Superintendent, the Board of Education approve the transfer of \$38,590 to Central Services & Administrative Information Technology from Regular programs (\$14017), Tuition (\$18,523), Improvement of Instruction Services and Instructional Staff Training Services (\$1,225), Operation and Maintenance of Plant Services (\$250) and Personal Services-Employee Benefits (\$4,575). In accordance with N.J.A.C. 6A:23A-13.3, the county office is required to review and approve certain transfers that exceed 10 percent of the amount that was included in the school district's budget. The county office has approved this request as per the attached Transfer Request Form.

F13. Schedule of Tax Payments

RESOLVED: on the recommendation of the Interim Superintendent, the Board of Education approves the following Schedule of School Tax Payments for the 2019-2020 school year.

Schedule of School Tax Payment Requirements- Rochelle Park Board of Education			
Month	General Fund Levy	Debt Levy	Combined Levy
July, 2019	\$969,893.00		\$969,893.00
August, 2019	\$969,893.00	\$84,414.00	\$1,054,307.00
September, 2019	\$969,893.00		\$969,893.00
October, 2019	\$969,893.00		\$969,893.00
November, 2019	\$969,893.00		\$969,893.00
December, 2019	\$969,893.00		\$969,893.00
January, 2020	\$969,893.00		\$969,893.00
February, 2020	\$969,893.00	\$225,012.00	\$1,194,905.00
March, 2020	\$969,893.00		\$969,893.00
April, 2020	\$969,893.00		\$969,893.00
May, 2020	\$969,893.00		\$969,893.00
June, 2020	\$969,893.00		\$969,893.00
<b>Total</b>	<b>\$11,638,716.00</b>	<b>\$309,426.00</b>	<b>\$11,948,142.00</b>
<b>Debt Service Payments</b>			
9/15/2019	\$0.00	\$84,414.00	\$84,414.00
3/15/2020	\$84,414.00	\$300,000.00	\$384,414.00
	\$84,414.00	\$384,414.00	\$468,828.00
8/1/2019			\$84,414.00
2/1/2020			\$225,012.00

F14. Gifts, Grants and Donations

RESOLVED: on the recommendation of the Interim Superintendent, the Board of Education graciously accepts the donation of a display monitor for the main office hallway. The monitor will be able to display school information, events for the week as well as any additional announcements from the PTO.

F15. Service Provider – Swing Education

RESOLVED: that, upon the recommendation of the Interim Superintendent of Schools, the Rochelle Park Board of Education approves the service agreement with Swing Education for the the 2019-

2020 school year for access to their pool of Substitute teachers when needed by the district at a cost of \$21.25 per substitute provided in addition to our daily rate of \$85.00.

F16. Service Provider – AHERA

RESOLVED: that, upon the recommendation of the Interim Superintendent of Schools, the Rochelle Park Board of Education accepts the additional cost proposal for asbestos testing services for potential construction work with AHERA Consultants at a cost of \$2,200.

F17. Service Provider- Eastern DataComm

RESOLVED: that, upon the recommendation of the Interim Superintendent of Schools, the Rochelle Park Board of Education accepts the quote from Eastern DataComm to provide additional phones and associated cabling at a cost of \$ 5,383.00

F18. Service Provider – Eastern DataComm

RESOLVED: that, upon the recommendation of the Interim Superintendent of Schools, the Rochelle Park Board of Education accepts the quote from Eastern DataComm to provide added security item at a cost of \$3,050.00

F19. Service Provider – Daved Fire Systems

RESOLVED: that, upon the recommendation of the Interim Superintendent of Schools, the Rochelle Park Board of Education approves the monitoring agreement with Daved Fire Systems for the 2019-2020 school year, in the amount of \$980.

F20. Service Provider Daved Fire Systems.

RESOLVED: that, upon the recommendation of the Interim Superintendent of Schools, the Rochelle Park Board of Education approves maintenance agreement with Daved Fire Systems for the 2019-2020 school year, in the amount of \$6,568.

F21. Service Provider – System 3000

RESOLVED: that, upon the recommendation of the Interim Superintendent of Schools, the Rochelle Park Board of Education approves the Professional Services, Support and License agreement and the annual hosting of data with Systems 3000 for the accounting, personnel and payroll software for the 2019-2020 school year, in the amount of \$25,000.

F22. Service Provider– IXL.com Learning

RESOLVED: that, upon the recommendation of the Interim Superintendent of Schools, the Rochelle Park Board of Education approves use of IXL.com Learning to increase specific skill knowledge in the content areas of ELA, math and science in the amount of \$5,100

F23. Service Provider– Link It

RESOLVED: that, upon the recommendation of the Interim Superintendent of Schools, the Rochelle Park Board of Education approves use of Advanced Assessment Systems- Link It as a benchmark assessment tool for ELA and math in the amount of \$8,318.

F24. Service Provider – School Messenger

RESOLVED: that, upon the recommendation of the Interim Superintendent of Schools, the Rochelle Park Board of Education approves use of West Interactive Services- School Messenger for communications to the school community in the amount of \$1,067.

F25. Service Provider – Otis Elevator Company

RESOLVED: that, upon the recommendation of the Interim Superintendent of Schools, the Rochelle Park Board of Education approves the service agreements with Otis Elevator Company for elevators and chair lift for the 2019-2020 school year in the amount of \$6,900.

F26. Service Provider– Educational Data Services

RESOLVED: that, upon the recommendation of the Interim Superintendent of Schools, the Rochelle Park Board of Education approves the usage of the New Jersey Cooperative Bid program provided by Educational Data Services, Inc. for the 2019-2020 school year, in the amount of \$1,020.

F27. Professional Land Surveying Services

RESOLVED: that, upon the recommendation of the Interim Superintendent of Schools, the Rochelle Park Board of Education accepts the proposal from Gluckler & Den Bleyker to provide professional land surveying services for the survey of Midland School Property for the Rochelle Park Board of Education property, in the amount of \$5,950.

F28. Burton Agency

RESOLVED: that, upon the recommendation of the Interim Superintendent of Schools, the Rochelle Park Board of Education approves the Professional Services Agreement to provide professional risk management consulting services from July 1, 2019 to June 30, 2022. The Board authorizes the NESBIG group to pay the consultant as compensation for services rendered, an amount equal to 6% of the Board's annual insurance assessments for property and casualty insurance and workers' compensation as promulgated by NESBIG.

F29. Service Provider – Jamf Software

RESOLVED: that, upon the recommendation of the Interim Superintendent of Schools, the Rochelle Park Board of Education approves use Jamf Software for the Apple OS management and deployment application in the amount of \$450.

F30. 19-20 Pre K Tuition

RESOLVED: on the recommendation of the Interim superintendent the Board of Education approves the integrated Pre-K tuition of \$4,735.00 for the 2019-2020 school year.

F31. Student Activities

RESOLVED: on the recommendation of the Interim Superintendent, the Board of Education accepts, and affixes to the minutes, the Student Activities report for the month of May, 2019.

F32. Student Activities

RESOLVED: on the recommendation of the Interim Superintendent, the Board of Education accepts, and affixes to the minutes, the Student Activities report for the month of June, 2019.

F33. Facility Use

RESOLVED: on the recommendation of the Interim Superintendent, the Board of Education approves the application for use of school facilities made by the following groups/organizations listed below. The Board reserves the right to schedule activities at any time which may cause changes to the calendar.

Group/Organization	Use/Purpose/Room	Dates	Rental Fee
Class of 2020	Class Parent meetings: Library/Media Center	9/16,10/21,11/18,12/16, 3/18,4/20,5/18	None
Class of 2020	Color Run /Field	10/5 Rain Date 10/6	Custodial Service if needed
Rochelle Park Soccer* Pending Insurance	Field/outside Bathrooms	Sept 1-Nov 30- to be coordinated around other	None

Regular Meeting Minutes  
August 20, 2019

		facility functions	
Class of 2020	Parking lot-Car Wash	Sept 21, 2019	None
Midland School PTO*	Various	Back to School Packet 8/30 PTO Meeting 9/10 PTO Meeting 10/8 Trunk or Treat 10/19 (rain date 10/20) Halloween Dance 10/25 PTO Meeting 11/12 Breakfast with Santa 12/7 Holiday Sale 12/9 - 12/13 Holiday Sale Family Night 12/9 & 12/12 Holiday Brunch 12/20 PTO Meeting 1/14 Book Fair Set-up 1/31 Book Fair 2/3 - 2/7 Book Fair Family Night 2/6 PTO Meeting 2/11 PTO Meeting 3/10 PTO Meeting 4/14 PTO Fun Night 4/17 Teacher Appreciation Week 5/4-5/8 PTO Meeting 5/12 Game Night 5/14 Pre-K-2nd Give Back 6/6 (rain date 6/7) PTO Meeting 6/9 Ice Cream Social 6/19	None- except for Sat. events when custodial service is needed

F1-F33

Motion Mr. Sorrentino Second Mr. Abboud

Roll Call 6-0

Motion Carried

VIII. Public Comment (Agenda and non-agenda items)

The Board of Education reserves the right to hold public comment on agenda and non-agenda items, at its discretion, at its regular monthly public meetings. Public comment will be limited to three minutes per person not to exceed 30 minutes. Citizens should give their name and address when recognized to speak.

No one from the public chose to speak

IX. Executive Session

Be it resolved that the Rochelle Park Board of Education will convene in Executive Session to discuss confidential matters which include Architect Contractual Matters, Security Matters.

Motion Mr. Kral Second Mr. Abboud to open Executive at 7:52.

Roll Call 6-0

Motion Carried

Motion Mr. Kral Second Mr. Sorrentino to close Executive at 9:30.

Roll Call 6-0

Motion Carried

Additional Resolutions:

Contract Window Film Depot



A1. RESOLVED: upon the recommendation of the Interim Superintendent, the Board of Education approves the proposal for Phase 1 & 2, from Window Film Depot, a member of state approved co-op #65 MCE SCCPS.

Motion Mr. Abboud, Seconded by Ms. Holz  
Roll Call 6-0

IT Assessment

A1. RESOLVED: upon the recommendation of the Interim Superintendent, the Board of Education approves the IT Assessment from Atlantic Managed IT Services for a cost of \$4,000.00

Motion Mr. Abboud, Seconded by Mr. Sorrentino  
Roll Call 6-0

X. Announcements: A Special Meeting/Board Retreat has been added for August 27, 2019 at 6:30 P.M. in the Library/Media Center. The next regular Board of Education meeting will be held on September 17, 2019 at 7:00 P.M. in the Library/Media Center.

XI. Adjournment

Motion Mr. Kral Second Mr. Trawinski 9:35 PM